



CHILDREN'S UNIVERSITY

Gandhinagar

Master of Philosophy Ordinance 2020 (Revised)

O.M.Phil. 1 Eligibility Criteria for the Recognition as Supervisor for M. Phil.

- 1.1: A teacher in a PG Department shall hold a Ph.D. degree in the discipline concerned or in a related discipline in order to be recognised to supervise at M. Phil.
- 1.2: A full time teacher (with UGC scale and cadre) who has already been recognised for guiding research work leading to Ph.D. Degree stands recognised *ipso facto* as a teacher for M. Phil. Programme in the relevant subject.
- 1.3: Any regular professor of the university with at least five research publications in refereed Journals and any regular Associate/ Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research supervisor. Research publication in refereed or peer reviewed journals having ISSN number must be listed in UGC CARE list if published after 14th June 2019. **Rules for Recognition of Research Guides as given by UGC from time to time are to be followed.**

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the Department may relax the above condition for recognition of a person as Research supervisor with reasons recorded in writing.

- 1.4: The University shall constitute a Committee for Recognition as M. Phil. Guide with the following as members to evaluate the application with regard to the fulfilment of the above criteria before recommending recognition of a teacher as a M. Phil. guide: (1) Head of the P. G. Department concerned (Chairman of the Committee); (2) Director of the School concerned; (3) Chairman of the Board of the Studies; (4) One expert in the relevant subject from outside the Department; and (5) One Senior Teacher of the related subject in the PG Department, who is an active researcher.

All the members of this committee shall hold a Ph. D. degree and be recognised Ph. D. Guides.

This committee shall hold office for three years. It shall meet at least once a year to consider applications for recommending recognition as M.Phil. guide by deciding on each case individually on merit, taking into account the applicable above criteria.

In absence of above constituted committee the VC will constitute a

committee for the same.

- 1.5 A person recognized as an M.Phil. guide by this University or other universities shall be automatically recognized as an M.Phil. guide in this University upon joining it and making an application for recognition.

O.M.Phil. 2. Procedure for Admission

2.1:

- a. The M. Phil. Programme shall be for a minimum duration of two consecutive semesters/ one year and a maximum of four (4) consecutive semesters/ two years.
The overall minimum credit requirement, including credit for the coursework, for the award of M.Phil. degree shall be not less than 24 credits.
- b. Applicants for admission to M. Phil. shall be required to have a minimum 55% score under any evaluation system at the Master's level in the subject concerned.
- c. Applicants who have qualified UGC/CSIR (JRF) Examinations/NET/ SLET/GATE/JEST, or have secured such any other national level fellowship for research shall be exempted from the M. Phil. Entrance test and will be given priority in the admission.
- d. Admission to M. Phil. shall be through the M. Phil. Entrance Test to be conducted in the University by the P. G. Department concerned in each discipline. Candidate shall have to secure minimum 50% marks in entrance test.
- e. Once the result of the M. Phil. Entrance Test is declared, the concerned P. G. Department shall notify a merit list and organize a formal counselling-cum-interview session.
- f. The PG Department concerned shall call candidates for counselling- cum-interview session according to merit, wherein these candidates shall be expected to discuss their research interest/area in the context of their Research Proposals with the members of the Research Committee.
- g. Each P. G. Department shall admit only a pre- determined number of students to its M.Phil. programme.
- h. International students shall be exempted from the M. Phil. Entrance Test.
- i. The University shall decide on the honorarium for paper setting and conduct of M. Phil. Entrance Test from time to time.

2.2:

The University shall lay down and decide, on an annual basis, a predetermined and manageable number of M. Phil. students, based on the number of teachers recognised to guide for M. Phil. in any given subject- discipline. No supervisor shall have more than the number of MPhil students beyond the following quota at any given point of time: (a) Professor–03; Associate Professor–02; and Assistant Professor–01.

However, he/she shall be allowed to take eligible international student applicants against supernumerary seats, or in addition to the above numbers.

- 2.3: All available seats for M.Phil. admissions in a P.G. Department shall be distributed into categories in percentage of seats as operable as per University/State Government rules.
- 2.4:
- Admissions shall be offered once a year, generally in May/June/July every year in available subject discipline.
 - 90% of total M.Phil. seats would be allotted to Children's University Students' only. In case, qualified applicants of children's university or other than children's university are not available, seats can be converted into either side.
 - The subject in which there is no department in the university, M.Phil. programme will not be offered.
 - UGC/CSIR (JRF) Examinations/ NET / SET / GATE/ JEST etc. qualified candidates would be exempted from entrance test of M.Phil.
 - The final merit list shall be prepared on the basis of following criteria.

Category	Weightage in Final Merit			Total
	Percentage in Master's Degree	Entrance Test	GD & PI	
(A) UGC/CSIR (JRF) Examinations/NET/SET/GATE/JEST etc.	70%	-	30%	100%
(B) Ph.D. (in Relevant Subject)	70%	-	30%	100%
(C) Entrance Test	-	70%	30%	100%

- (f) For the eligibility of admission all the candidate of above mentioned categories (A, B and C) shall have to score minimum marks as follow:
- 55% marks in Master's Degree
 - 50% marks in Entrance Test if applicable
 - 50% marks in GD & PI

O.M.Phil. 3. Core Committee

- 3.1: A Core Committee shall be constituted by the Head of a P. G. department with at least three members with identification of any one as convener in a P. G. Department concerned, Director of respective school would be invited on

- this committee for the smooth conduct of the M. Phil. Entrance Test.
- 3.2: The Core Committee shall specify the syllabus content for the test and display it on the notice board of respective P. G. Department. The test shall cover the contents of the core courses only, and not the elective courses offered in the respective subject-discipline at the Master's level.
- 3.3: In case of M. Phil. programme in subjects being offered in a P. G. Department as well as in an affiliated P.G Center/s, the P. G. Department concerned shall conduct a common M. Phil. Entrance Test for admission against seats in both the P. G. Departments and an affiliated P.G Center/s.
- 3.4: The Entrance Tests shall be of 100 marks and 3 hours duration. The format of the Entrance Test paper shall be as follows: Section-I (50 marks; test items of objective type in multiple choice format on the subject); Section – II (30 marks; six short-answer question on the subject; and 20 marks; two long-answer questions with or without sub-questions on the subject).
- 3.5: The Core Committee shall set the question paper, provide solution to the test paper, conduct the test, assess the answer sheets, prepare and display merit list based on the results, and arrange a counselling-cum-interview session of qualified applicants with the Research Committee in the P. G. Department concerned, as the case may be.
- 3.6: All P. G. Departments shall take due care to follow the reservation policies prescribed by the Union and/or State Government while granting admission to applicants qualifying finally for a place on their M. Phil. Programmes.
- A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

O.M.Phil. 4. Departmental Research Committee

- 4.1: The Head of the P. G. Department shall constitute a Departmental Research Committee consisting of the Head of the P. G. Department concerned as the chair; two senior teachers in the subject or allied subject in the P. G. Department, who are active researchers/research guides in the subject as members and Director of respective school would

be invited on this committee. The tenure of the Committee shall be three years. The names of the members of the Committee shall be communicated to the University from time to time. A meeting of the Committee shall be convened for admission in June/July every year and as and when needed during a year to consider issues related to the conduct of the M. Phil. programme.

- 4.2: M. Phil. registrations (full time or part time) shall be finalized after counselling-cum-interview with the Departmental Research Committee of the Department. The Departmental Research Committee shall recommend a list of applicants to the University for it to grant them admissions. All M. Phil. guides, other than the members of the Departmental Research Committee, who have vacancies available with them, shall be specially invited to attend the meetings of the admission.

O.M.Phil. 5. Allocation of Supervisor

- 5.1: The Department concerned shall, in a formal manner, decide on the allotment of a supervisor for each of the selected candidates, depending on the number of students per supervisor, the available specializations with the supervisors, and the research interest of the student as indicated by the student during counselling-cum-interview session. The allotment of a supervisor shall, in no case, be left to the individual student or the supervisor.
- 5.2: The topic of the dissertation will be fixed through consultation with the guide and must have the approval of the Research Committee.
- 5.3: The Research Committee of the concerned department will be in-charge of the overall functioning of the M. Phil. Programme.

O.M.Phil.6. Examination and Passing Standard

- 6.1: The scheme of Examination for the M. Phil. Degree Programme (annual/semester) shall remain as it is unless changes are proposed and approved by the Board of Studies within existing structure of each faculty in any given subject. However, the changes made in the regulations as per the UGC Regulations of 11 July 2009 and July, 2016 shall be operative.
- 6.2: In order to be eligible to appear at the M. Phil. Examination conducted by the University, the students should: (a) have obtained at least 40% marks in individual heads of passing at the internal test to be conducted by the P.G. Department; and (b) have attended 75% of the total working days of the study separately for each term to the satisfaction of the Head of the P. G. Department.
- 6.3: The ratio between the Internal and External assessment for theory courses shall be 50:50. Internal evaluation will include assignment, project, seminar and test. The ratio of marks will be 1:1:1:2 for each. For the purpose of internal assessment, the department will hold at least one written test during the each

semester/term and the record of the internal assessment will be maintained by the Department.

Moreover the Dissertation Evaluation would be as follow.

Dissertation	By External Examiner	100	100
	By Dissertation Guide	100	
Final Dissertation Seminar	Average of Internal Examiners of Department		50
Viva Voce	By External Examiner	50	50
	By Dissertation Guide	50	
Total (Part II)			200

6.4: A full-time M. Phil. student shall submit four copies of the dissertation to the university by the end of the academic year/second semester but latest any time within a year from the date of appearing at the university examination. A part time student shall be allowed to submit his/her dissertation only after completion of one more year/two more semesters after taking the university written examination. However, a student may be granted a clearly-specified extension on a written recommendation made by the Research Committee in genuine cases. For this, late fees will have to be paid by the candidate for all the extended terms/semesters.

6.5: The dissertation shall contain certificate of originality in the following form:

Certificate

Certified that the work incorporated in this dissertation entitled

“ _____ ” submitted by me comprises the result of independent and original investigations that I carried out. The materials obtained from other sources and used in the dissertation have been acknowledged appropriately.

Signature of the Research Student

Place: _____

Date : _____

Certified that the work mentioned above was carried out under my/our guidance.

Signature of the Research Guide(s)

Place: _____

Date : _____

Forwarded through the Head / director

- 6.6: The dissertation produced by the M.Phil. Students in the P. G. Departments and submitted to the University shall be evaluated by at least one external examiner from within the state or outside as decided by the university from the panel of three examiners submitted by the respective guide and head of the department.
- 6.7: On receipt of result from the external examiners the supervisor and two M. Phil. recognized teachers will arrange an open viva-voce examination in the P. G. Department concerned as per existing rule and M. Phil. Students shall undergo a viva voce examination in the P. G. Department concerned.
- 6.8: The final results for the M. Phil. examination will be declared on the basis of the marks secured by the candidate on all the theory courses, viva voce, dissertation and an open viva-voce examination of dissertation prescribed for M. Phil. Degree.

O.M.Phil. 7. Standards of Passing

- 7.1: A candidate shall obtain at least 40% marks on each head at the University examination and 40% in the total of the Internal test and the University Examination, and at least 50% marks in dissertation and Viva-Voce examination put together in order to pass the M. Phil. Examination and to be awarded the Degree.

O.M.Phil. 8. Award of Class

- 8.1: (i) A candidate who obtains 70% or more marks in the aggregate of all courses including dissertation and viva-voce taken together shall be declared to have pass the examination in first class with distinction.
- (ii) A candidate who obtains less than 70% and 60% or more marks in the aggregate of all courses including dissertation and viva-voce taken together shall be declared to have passed the examination in first class.
- (iii) A candidate who obtains less than 60% and 50% or more marks in the aggregate of all courses including dissertation and viva-voce taken together shall be declared to have passed the examination in second class.
- (iv) A candidate who obtains less than 50% and 40% or more marks in the aggregate of all courses including dissertation and viva-voce taken together shall be declared to have passed the examination in Pass class.

O.M.Phil. 9. Submission of Copies to the UGC and the Commissioner of Higher Education

- 9.1: The University shall, within a period of thirty days after the completion of the evaluation process and notification of the award of M. Phil. degree, submit a soft copy of a M. Phil.

dissertation to the UGC for hosting it on INFLIBNET thus allowing open access to it to all Institutions/Universities in the country; and to the Commissioner of Higher Education, Government of Gujarat.

9.2: The University shall issue a provisional certificate at the earliest certifying to the effect that the M. Phil. degree has been awarded in accordance with the provisions to UGC regulation June, 2009 (Minimum standards and procedures for awards of M. Phil. /Ph.D. Degree) stands conferred on the research student along with the M. Phil. notification.

9.3: The decision of the Vice-Chancellor shall be final and binding for all in the interpretation of any provision contained in these rules and regulations.
