

CHILDREN'S UNIVERSITY, GANDHINAGAR - 382021**Ordinances and Regulations****(For the PG - Programmes)**

(With effect from the academic year 2020-2021 onwards)

Ordinances for P.G. = O. P.G. & Regulations for P.G. = R. P. G.**O. P. G. 1. Eligibility:**

1.1 Admission: Minimum qualifications would be Graduation in any subject as specified by the respective BOS of the University, accepted as equivalent thereto by the Executive Council/relevant authority, subject to such conditions as may be prescribed. The university will follow the criteria for admissions with reference to the minimum marks or its equivalent grade for various categories of students, as prescribed by the Government of Gujarat/UGC/MHRD.

1.2 P.G. Degree: The candidates shall have subsequently undergone the prescribed course of study in the university department or a college affiliated to his/her University for a period of not less than two academic years, passed the examinations prescribed and fulfilled such conditions as have been prescribed.

O. P. G. 2. Duration: The P.G. Programme is for a period of two years. Each academic year shall comprise of two semesters. At the end of the semester there will be an examination. The student will be allowed to complete all the theory courses and the dissertation work/practical work within a period of additional/extended two years.

O. P. G. 3. Intake: As the nature of the work of this university is unique and different, teaching is one of the parts of the work assigned in the act of the university, maximum intake shall be 30 after that there shall be 5 seats on self-finance bases or as decided by respective regulatory body.

O. P. G. 4. Admission procedure: The admission process will be carried out centrally by university admission committee.

O. P. G. 5. Subjects offered at P. G. Programme:

1. Psychology

2. Education
3. Home Science
4. Social Work
5. Gujarati
6. Sanskrit

or any relevant subjects as per the University Act.

O. P. G.6. The CBCS System: All Programmes shall run on **Choice Based Credit System (CBCS)** pattern.

O. P. G.7. Courses in Programmes: The PG - Programme consists of a number of courses. The term 'course' is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a "paper" in the conventional sense. The following are the various categories of Courses suggested for the PG - programmes. Core, Elective Courses and Foundation/Generic/Soft skill Courses and such other courses deemed necessary for the programme.

So as to keep the number of courses per semester would be minimum five comprising of minimum twenty credits. The above courses (including practical courses). However, in the fourth semester, the number of courses may be reduced to facilitate the dissertation/project work etc. as per the requirement of Subjects of P.G. programme.

O. P.G. 8 Extension and Co-Curricular Activities: Extension and co-curricular activities would be carried out at affiliated *Vidhyaniketan* (School), *Tapovan Centers* (Grabhsanskar Programme), Shishuparmarshan centers etc. These should be carried out outside the class hours like training and internship, Industrial tours, study tours, field tours, field work, participation in Youth Welfare activities / Sports at National or International Level will be counted as Extension and Co-curricular Activities.

O. P.G. 9. Semesters: An academic year is divided into two semesters. In each semester, courses are offered in 16 teaching weeks and the remaining time to be utilized for conduct of admission, examinations and evaluation purposes.

O. P.G. 10. Credits: The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. PG programme will be divided into two years and four semesters. Each semester will consist of twenty credits. In every semester minimum 03 Core Course (CC), 01 Elective Course (EC) and one Foundation Course/Soft Skill or Generic would be there. One theory credit = 01 hour and one practical credit = 02 hours per week or more could be allocated. Distribution of the total credit should be allocated as given below Table.

Table no.1

Semester	Papers	Credits
I, II, III, IV	Paper-1 (Core Course)	4 Credits
	Paper-2 (Core Course)	4 Credits
	Paper-3 (Core Course)	4 Credits
	Paper-4 (Elective Course)	4 Credits
	Paper-5 (Skill Development/Foundation/Generic Course)	4 Credits

*Note: theory 1 credit = 16 hours practical and work experience 1 credit = 32 hours
Per semester*

Note: If dissertation or any other work is introduced in any semester, the same credit courses would be reduced from the above table.

O. P.G.11. Transaction of the Course: Each Course is to be designed under lectures / tutorials /laboratory or field work / seminar / practical training / assignments / term paper / report writing etc., to meet effective teaching and learning needs.

O. P.G. 12. Examinations:

(i) There shall be examinations of each course at the end of each semester. A candidate who does not pass the examination/ appear in any course(s) shall be permitted to appear in such failed course(s) in the subsequent examinations to be held in next two years.

(ii) A candidate should get enrolled / registered for the first semester examination. If term is not granted to appear in examinations owing to shortage of attendance beyond condonation limit / regulations prescribed or on medical grounds/or any other ground, the candidate is not permitted to move to the next semester. Such candidate shall re-do the semester in the subsequent turn of that semester as a regular student; However, a student of First Semester shall be admitted in the Second

Semester, if he / she has successfully kept the term in first semester. To move in the Third Semester, a student has to clear all Credits of first semester. Likewise, to move in the Fourth Semester, a student is required to obtain all the credits of second semester. For the movement in the said semester as described above, the candidate must have satisfactorily kept the term of the previous semester.

O. P.G. 13. Attendance: Students must have 75% of attendance for appearing in the examination. Students who have 74% to 50% of attendance shall apply for exams in special conditions with submitting assignments or any other work assigned by departments. Or shall apply for condonation along with relevant proof. Students who have below 50% of attendance are not eligible to appear in the examination. It is further clarified that marks of attendance would be given in proportion to the attendance of the students.

O. P.G. 14 Question Paper Pattern: The question paper pattern is given in the regulations.

O. P. G.15. Evaluation: It will be decided and modified by BOS / relevant body

O. P.G. 16 Minimum Passing Standards: The minimum passing marks for Internal and external Assessment shall be 40% each, where the candidate is required to appear for the internal test at least once. Failed or absent candidates in the Internal Assessment are permitted to re-do Internal exams by writing test/submitting Assignments etc. with the permission of respective Head of the Department.

O. P.G. 17. Classification of Final Regulations: Classification of the result is as given in the regulations.

O. P.G. 18. Conferment of the Master's Degree:

(i) A candidate shall be eligible for the conferment of the Master Degree only if he/she has earned the minimum required credits for the programme prescribed (i.e. 80 credits).

(ii) A candidate shall be required to pay the required amount decided by the university towards the conferment of the Master Degree.

O. P.G. 19. End Semester Examinations:

(i) The University shall conduct the External (End Semester) Examinations for the Semester I to IV.

(ii) The examination fees for all end semester examinations shall be as decided by the university.

O. P.G. 20. Self - Financing Programme: The above Ordinances shall be applicable for the candidates undergoing the programmes in Self-Financing also **except the fees and other charges as decided by the university for self-financing would be applicable.**

O. P.G. 21. Grievance Redressal Committee: The University Department(s)/Centre/affiliating colleges shall form a grievance redressal committee for each programme, with the programme in charge and the HOD as the member.

O. P.G. 22. Transfer of Credits: As decided by BOS for respective programmes.

O. P.G. 23. Revision of Ordinances & Regulations: The University may revise, amend and change the Ordinances & Regulations if found necessary.

O.P.G. 24. Faculty: Minimum two Post Graduate Teachers must be working at the department where PG teaching in concerned proposed programme of the university.

If the requirement arises then PG Teachers shall be invited as visiting faculty from college/institute with his/her consent for the same in writing.

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These rules are applicable to all the faculties in context to regular Post Graduate programmes with reference to the Choice Based Credit System.

R.P.G. 1. Admission procedure:

1.1 Admission will be granted centrally, where the admission committee is constituted for the courses/programmes.

1.2 Further provided that the eligibility for admission to the concerned programme if prescribed by concerned council (Regulatory Body) from time to time shall be applicable in that faculty.

R.P.G. 2 Intake:

As the nature of the work of this university is unique and teaching is one of the parts of the work assigned in the act of the university, maximum intake shall be 30 after that there shall be 5 seats on self-finance bases.

R.P.G. 3. Programme:

Each programme shall be based on CBCS pattern recommended by the concerned Board of Studies and approved by the Academic Council. Departments shall follow the rules and regulations decided by examination department.

R.P.G. 4. Eligibility criteria for Admission:

Any candidate having graduate degree in the concerned discipline/ in the discipline given by the concerned department, from recognized University or criteria for admission as given by concerned council shall be eligible to apply for the course. Admission would be given based on merits (Marks of Graduation in concerned subject) following the reservation rules of state Government. All the rules and regulations made by the Children's University from time to time shall be applicable to all candidates.

R.P.G. 5. Faculty:

- 5.1 Minimum two Post Graduate Teachers must be working at the department where PG teaching in concerned proposed programme of the university.
- 5.2 If the requirement arises then PG Teachers shall be invited as visiting faculty from the nearest college with his/her consent for the same in writing.

R.P.G. 6. Duration of the Course:

The duration of the course shall be Four Semesters (Two Years) from the commencement of the academic year. The student will be allowed to

complete all the theory courses and the dissertation work/practical work within a period of additional two years after getting permission from the Department. If the candidate fails to do so then after he/she has to do the procedure as a fresh candidate.

R.P.G. 7. Programme Fees

Fees for various courses shall be applicable as decided by the university from time to time.

R.P.G. 8. Reservation Policy for seats:

The rules and regulations regarding the admissions with respect to the policy of the Government reservation will be followed from time to time. Among the 100% seats 80% seats will be reserved for students of Children's University. In case the seats remain vacant in any programme in relevant faculty, a student from other than Children's University shall be considered eligible for admission at postgraduate level.

P.G.R. 9. Medium of instruction:

The medium of instruction for this programme shall be Gujarati language. The candidate appearing for the programme examination will have the option of answering all papers either in English/Gujarati/Hindi provided that the option is exercised paper wise only and not section wise or question wise. The candidates are permitted to make their submissions including dissertation either in English/Gujarati/Hindi.

P.G.R. 10. Attendance:

Attendance: Students must have 75% of attendance for appearing in the examination. Students who have 74% to 50% of attendance shall apply for exams in special conditions with submitting assignments or any other work assigned by departments. Or shall apply for condonation along with relevant proof. Students who have below 50% of attendance are not eligible to appear in the examination. It is further clarified that marks of

attendance would be given in proportion to the attendance of the students.

P.G.R. 11. Programme:

University shall conduct PG programs in following disciplines.

1. Psychology
2. Education
3. Home Science
4. Social Work
5. Gujarati
6. Sanskrit.

Any other relevant subjects as per the University Act.

P.G.R. 12. Evaluation pattern:

The performance of the candidate shall be evaluated into two parts.

1. 50% of marks: Theory papers examination conducted by the University.
2. 50% of marks: Internal assessment by way of continuous evaluation for each theory course by selecting a minimum of three from the following. Each shall contain 10 marks. In the internal assessment of 10X3= 30 marks besides the table no. 2 activities 10 marks of attendance could be given by the department head. And 20 marks of internal test: -

Table no. 2

1) Term Paper	2) Extension work	3) Poster Presentation
4) Project Based Learning	5) Journal/Lecture/Library notes	6) Field Work
7) Seminar Presentation	8) Research Paper Writing	9) Short Quizzes
10) Panel discussion	11) Assignments	12) Group discussion

- 1) The respective course in charges will give the assessment plan at the commencement of the year to the course coordinator.
- 2) The entire record of the assessment (question paper, marking scheme, mark lists, activity description etc.) will be maintained by the course in-charge and submitted to the course coordinator/HOD at the end of the term.

R. P.G.13 - Format of Question paper: The format of all PG programme will as follow

CHILDREN'S UNIVERSITY, GANDHINAGAR

P.G. ()

Examination Nov – Dec 20__/May-June 20__

First/Second Semester

Subject Code & Name

Time: **Hours**

Total marks :**50 marks**

Both the section A and B are compulsory. Write in separate answer sheet.

Section A

Que.1. Answer the following question in about 400 words. (Unit 1) (10)

A.

Or

B.

Que.2. Answer the following question in about 400 words. (Unit 2) (10)

A.

Or

B.

Que.3. Answer the following questions (any five) in very brief. (Unit 1&2) (5)

1.

2.

3.

4.

5.

6.

Section -B

Que.4. Answer the following question in about 400 words. (Unit 3) (10)

A.

Or

B.

Que.5. Answer the following question in about 400 words. (Unit 4) (10)

A.

Or

B.

Que.6. Answer the following question (any five) in very brief. (Unit 3&4) (5)

1.

2.

3.

4.

5.

6.

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