

CHILDREN'S UNIVERSITY, GANDHINAGAR - 382021

(for the candidates to be admitted from the academic year 2020-2021 onwards)

Ordinance for Certificate Course= O.C.C. & Regulations for Certificate Course = R.C.C.

Ordinances

O.C.C. 1: Eligibility for Admission - For the Certificate course, the basic requirement will be decided by BOS of the respective Department.

O.C.C. 2: Course of Study - The syllabus for the course of study will be prescribed from time to time by the respective Department.

O.C.C. 3: Intake:

Maximum intake shall be 35.

O.C.C. 4. Admission procedure:

The admission process will be carried out centrally by the university admission committee.

O.C.C. 5: Credit:

Minimum credits would be 12.

Note: * *theory 1 credit = 16 hours* ** *practical and work experience 1 credit = 32 hours per course*

O.C.C. 6: Duration :Maximum Six Months

O.C.C. 7: Course fees: as per university rules

O.C.C. 8: Medium of Instruction - The medium of instructions shall be Gujarati.

O.C.C. 9: Medium of Answering-The medium of answering shall be Gujarati/Hindi/English.

O.C.C. 10: Medium of Examination of paper- The medium of examination of paper would be decided by the respective department.

O.C.C. 11: Certificate Course:

Each Certificate Course is to be designed under lectures / tutorials /laboratory or field work / seminar / practical training / assignments / term paper /report writing etc., to meet effective teaching and learning needs.

O.C.C. 12. Classification of Final Results:

Classification of the result is as given in the regulations.

O.C.C. 13. Self - Financing Programme:

The above Ordinances shall be applicable also for the candidates undergoing the programmes in Self-Financing except the fees and other charges as decided by the university for self-financing would be applicable.

O.C.C. 14. Grievance Redressal Committee:

The University Department(s)/Centre/affiliating colleges shall form a grievance redressal committee for each programme, with the programme in charge and the HOD as one of the members.

O.C.C. 15. Transfer of Credits:

As decided by BOS for respective programmes.

O.C.C. 16: Examinations:

- I. A candidate must have at least 75% attendance to be eligible to appear in exam.(as per O.C.C. 17)
- II. If candidate fails to obtain 40% marks in any paper, he/she will be declared fail/withheld. He/she can reappear in particular paper again once only in subsequent exam.
- III. Student who fails to complete certificate course in stipulated time will be given chance to appear in one subsequent exam.

O.C.C. 17: Attendance:

Students must have 75% of attendance for appearing in the examination. Students who have 74% to 50% of attendance, shall apply for exams in special conditions with submitting assignments or any other work assigned by departments. Students who have 74% to 50% of attendance shall apply for condonation along with the Medical Certificate/ any other relevant proof. Students who have below 50% of attendance are not eligible to appear in the

examination. It is further clarified that marks of attendance would be given in proportion to the attendance of the students.

O.C.C. 18: Question Paper Pattern:

As attached herewith.

O.C.C. 19: Evaluation:

It will be decided by BOS/Relevant body.

O.C.C. 20: Minimum Passing Standards:

The minimum passing standard would be 40% in each Paper, practicals etc.

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Regulations

R.C.C. 1 – Classification of Final Result

Percentage	Classification of Final Result
70 & above	First class with Distinction
60 - 69.99	First Class
50 - 59.99	Second Class
40 – 49.99	Pass Class
Below 40	Fail/Not Qualified

R.C.C. 2 Admission procedure

Admission will be granted centrally, by the admission committee constituted for the courses/programmes.

R.C.C. 3 Intake:

Maximum intake shall be 35.

R.C.C. 4 - Course Duration:

The Certificate course is of Maximum Six Months.

R.C.C. 5- Credits:

The minimum credits would be 12.

R.C.C. 6- Clearing Certificate Course:

Rules for Clearing certificate course are:

- I. A candidate must have at least 75% attendance to be eligible to appear in exam.
- II. If candidate fails to obtain 40% marks in any paper, he/she will be declared fail/withheld. He/she can reappear in particular paper again once in subsequent exam.
- III. Student who fails to complete certificate course in stipulated time, will be given chance to appear in one subsequent exam.

R.C.C. 7- Programme Fees:

Fees for various courses shall be applicable as decided by the university from time to time.

R.C.C. 8 Reservation Policy for Seats:

The rules and regulations regarding the admissions with respect to the policy of the Government reservation will be followed as given by Government from time to time.

R.C.C. 9 Medium of Instruction:

The medium of instruction shall be Gujarati. The candidate appearing in examination will have the option of answering papers either in English/Gujarati/Hindi provided that the option is exercised paper wise only and not section wise or question wise. The candidates are permitted to make their submissions including assignments/dissertation/projects either in English/Gujarati/Hindi.

R.C.C. 10 Attendance:

Students must have 75% of attendance for appearing in the examination. Students who have 74% to 50% of attendance, shall apply for exams in special conditions with submitting assignments or any other work assigned by departments. Students who have 74% to 50% of attendance can apply for condonation along with the Medical Certificate or any other relevant proof. Students who have below 50% of attendance are not eligible to appear in the examination. It is further clarified that marks of attendance would be given in proportion to the attendance of the students.

R.C.C.11 - Assessment and Evaluations:

As to be decide by BOS/Exam Department/ Relevant Department

R.C.C. 12: Question Paper Pattern:

As attached herewith.

R.C.C. 13- Revision of Syllabi:

Syllabi of every certificate course would be revised whenever needed.

Revision of Ordinances and Regulations:

The University may from time to time revise, amend and change the Ordinances and the Regulations without giving any intimation, if found necessary.

R. C. C. 12 - Format of Question paper (if not notified otherwise in particular course / Program):

CHILDREN'S UNIVERSITY, GANDHINAGAR

P.G. D. ()

Examination Nov – Dec 20__/May-June 20__

First/Second Semester

Subject Code & Name

Time: **Hours**

Total marks :**50 marks**

Both the sections A and B are compulsory. Write in separate answer sheet.

Section A

Que.1. Answer the following question in about 400 words. (Unit 1) (10)

A.

Or

B.

Que.2. Answer the following question in about 400 words. (Unit 2) (10)

A.

Or

B.

Que.3. Answer the following questions (any five) in very brief. (Unit 1&2) (5)

1.

2.

3.

4.

5.

6.

Section -B

Que.4. Answer the following question in about 400 words. (Unit 3) (10)

A.

Or

B.

Que.5. Answer the following question in about 400 words. (Unit 4) (10)

A.

Or

B.

Que.6. Answer the following questions (any five) in very brief. (Unit 3&4) (5)

1.

2.

3.

4.

5.

6.