



# CHILDREN'S UNIVERSITY

(Established by Government of Gujarat)

Subhash Chandra Bose Shikshan Sankul, Near Chh-5 Children's  
University Circle, Sector-20, Gandhinagar-382021 (Gujarat)

Phone : 079 232 44569 Website : [www.cugujarat.ac.in](http://www.cugujarat.ac.in)

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## TERMS OF REFERENCE (TOR) FOR ARCHITECTS

### 1. OBJECTIVES

Children's University requires the services of suitably qualified and registered Architects to provide Comprehensive planning and consultancy services including preparation of Plans, Designs, Interior Designs, Estimates of Cost & model etc for Children's University campus development.

### 2. PURPOSE OF WORK

CHILDREN'S UNIVERSITY will empanel technically qualified Architects working in the field of education institution design for providing technical support to the CHILDREN'S UNIVERSITY for Comprehensive planning of their campus as per GOI & GOG guidelines. The final selected firms after the empanelment process (including interviews/work presentation) will sign a MoU as per CHILDREN'S UNIVERSITY'S specific scope of work. Rates of consultancy of work will be decided with the selected firm only.

### 3. SCOPE OF SERVICES

3.1 PPR-Preparation of preliminary drawings after preliminary survey, modifying as per client's instructions and then submitting the final Architectural Drawings, cross sectional drawings and two side elevation along with 3D view and cost estimate.

3.2 DPR- Submission of Architectural Drawing after carrying out field survey (Table survey/Total Station Survey, Contour mapping), Structural Design and Drawing, PHE Design and Drawing, plumbing, drainage and sewerage. Electrification Design and Drawing, Mechanical Design and Drawing, External development and other health infrastructure work including preparation of detailed Estimates, Bill of Quantities, etc.

3.3 Design must ensure no water logging inside and outside the building.

3.4 Design should consider rain harvesting, green building concept, light, water, sun light, solar system, rain, wind and other climate conditions.

3.5 DPR should confine to seismic zone, fire safety norms and NBC. Design should conform to various GOI/states building by – laws, fire safety norms etc and quality parameters.

3.6 Site development, Boundary wall, Driveway, Landscaping drawings will also form part of DPR.

3.7 Detailed Estimates for all the above works.

3.8 Interior designs and Estimates for interior works.

3.9 Helping in obtaining statutory approval wherever required.

- 3.10 Submission of structural stability certificate from the competent structural engineer.
- 3.11 Helping in finalization of the tender and execution of the agreement.
- 3.12 Design should be disabled, elderly and visually challenged and gender friendly and follow universal access principles.

#### **4. ELIGIBILITY CRITERIA:**

**The application of Architects will be scrutinized and those who fulfil the criteria (mentioned below) will be shortlisted and called for presentation of work.**

The firm shall be evaluated on the basis following criteria:

- 4.1 A registered company/firm (minimum 15 years of experience) with availability of architect, MEP designers as part of the team or an architecture firm with established linkages/association/partnership with MEP design firms (to be substantiated with documentary evidence).
- 4.2 The Architect should be a registered member of Council of Architecture (COA). (A valid registration certificate from COA to be provided).
- 4.3 The company/firm should have a gross annual turnover of Rs. 1 Crore during the last five years. (Please attach copy of documents in support of the details) Note: Indicate only Professional fees and not cost of works.
- 4.4 The Architect should have provided consultancy services (ongoing or completed) for at least One (1) similar works costing Rs.100 Crores or two (2) similar works each costing Rs 50 crores. Similar work means university campus / school campus with Govt. /Semi Govt. / reputed private organisation. (To be substantiated with documentary evidence).
- 4.5 Experience of firm in the field of comprehensive planning for institutional buildings.
- 4.6 The Architects should have their representative office in Ahmedabad/Gandhinagar for operational convenience.

#### **5. SPECIAL CONDITIONS**

- 5.1 The gross annual turnover should be certified by the Chartered Accountant.
- 5.2 Architect or Associated Architect should be registered with Council of Architecture, India.
- 5.3 All pages of the documents should be signed and stamped by the authorized person of the organization. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initializing, dating and rewriting.
- 5.4 The applicant may furnish any additional information which they think is necessary to establish their capabilities to successfully complete the envisaged work. It is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.

- 5.5 Even though an applicant may satisfy the above requirements, still they would be liable for disqualification if they have made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification documents.
- 5.6 In case the applicant company is already put on Debar list or blacklisted by any of government department then the applicant will not be considered for empanelment.
- 5.7 Any effort on the part of the applicant or their agent to exercise influence or to pressurize the employer (Canvassing of any kind is prohibited).
- 5.8 Tender fee of Rs.5000 (Rupees Five Thousand only) which is **Non-Refundable** must be furnished in form of Demand Draft of Nationalised Bank in favour of “**Children’s University**” payable at Gandhinagar.
- 5.9 Bidder should furnished technical information as required for empanelment only.

## **6. FINAL DECISION-MAKING AUTHORITY**

Vice Chancellor of Children’s University reserve the right to modify the eligibility criteria, to decide on cut-off date of implementation, to accept or reject any application, to annual the qualification process, to reject all applications or accept new applications at any time, without assigning any reason or incurring any liability to the applicants.

## **7. MAILING THE EXPRESSION OF INTEREST FOR ARCHITECTS:**

- 7.1 The hard Copy of application form should be sent to “**The Registrar, Children’s University, Subhash Chandra Bose Shikshan Sankul, Near CHH - 5 Children’s University Circle, Sector – 20, Gandhinagar - 382021 Gujarat.**”
- 7.2 The envelope should be superscribed as "Expression of Interest for Architects”.
- 7.3 Send the Application through Speed Post/RPAD/Courier only.
- 7.4 Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
- 7.5 The duly filled-in and completed application in all respect should reach the University on or before the due date mentioned in the Tender.

Gandhinagar  
Date:15/12/2020

Dr. Ashok N. Prajapati  
Registrar (I/c)  
Children's University